



Mackinac Island

community foundation

GRANT APPLICATION INFORMATION AND SAMPLE APPLICATION

Revised: 08/10/2022

GENERAL INFORMATION

Founded in 1994 by a group of local citizens, the MICF is a charitable organization dedicated to promoting the general well-being of Island residents and visitors, by working in community partnerships to generate endowed and unendowed funds and stimulate community-wide initiatives.

GRANTMAKING PRIORITIES

The Community Foundation grants to a wide variety of organizations, in pursuit of our mission to promote the general well-being of Island residents and visitors, by working in community partnerships to generate endowed and un-endowed funds and stimulate community-wide initiatives.

MICF is most interested in projects that focus on:

- Arts & Culture
- Community Enrichment
- Education
- Environmental Conservation
- Health Care
- Historic Preservation
- Horse Tradition
- Housing
- Youth Programs

In general, highest priority is given to those applications that meet one or more of the following criteria:

- Enables an organization to better carry out its purpose in the community.
- Enhances cooperation among organizations
- Creates programs to meet emerging needs
- Builds new approaches to meet existing needs
- Benefits a large percentage of people

APPLICATION DEADLINE

All completed applications are to be submitted online to the micf.org website by **Saturday, October 1, 2022, 11:59PM, EST.**

If you are a **new organization** applying for a grant from MICF, please reach out to the MICF office at 906-847-3701 or email smcgreevy@micf.org to confirm that you intend to submit a grant application.

CHECKLIST

*Please make sure to follow all of the steps. If you are a **new organization** applying for a grant from MICF, please ensure you have the following organizational documentation available to submit.*

- If you are a new organization, please reach out to the MICF office at 906-847-3701 or smcgreevy@micf.org to confirm that you intend to apply for a grant, then fill out and submit the organizational form supplied on the MICF website.
- If you are not a new organization, please ensure you have all the necessary financial and organizational information on file with MICF.
- Review the sample application below.
- Ensure that you have all necessary information and documents for submittal, including project details and budgets, and any supplemental material such as letters of support or recommendation.
- **Complete all portions of the online application** online at www.micf.org/apply-for-a-grant.htm by **Saturday, October 1, 2022, 11:59PM, EST.**

2022 GRANT APPLICATION

**Note: This page is provided for review and reference only.
Complete your actual application online at www.micf.org.**

GENERAL INFORMATION

Organization Applicant Name:

Primary Contact First Name:

Primary Contact Last Name:

Title of Primary Contact:

Phone:

Email Address:

Is this your first time applying to Mackinac Island Community Foundation?

PROJECT DETAILS

Project Name:

Is this an ongoing project or program? yes no

Primary Field of Interest (*Drop Down Menu*): check all that apply

Animal related/ Horse Tradition

Arts and Culture

Community Improvement and Capacity

Building

Conservation and Preservation

Education

Employment and Jobs

Environment Quality, Protection and

Beautification

Health and Medical Human Services

Housing and Shelter

Recreation, Leisure and Sports, Athletics

Public Safety, Disaster Preparedness and

Relief

Youth

Grant Period from: [DATE]

Grant Period to: [DATE]

Amount Requested: \$

Total Project Cost: \$

Project Summary: A short summary (3-5 sentences) of the project for which you are requesting funds, and how you will spend the funds if granted.

Needs Statement: Why is this project important? What personal observations, community anecdotes, research data, etc. indicate a demand for action? Who is the target audience for this project?

Total Budget Cost:

GOALS AND OBJECTIVES

What is your overall goal for this project?

Project Goal:

What are your specific objectives for this project?

Objective #1:

Comment:

Objective #2:

Comment:

Objective #3:

Comment:

If additional objectives exist, add here with comments:

What metrics or indicators will you use to measure and evaluate your success?

Project Timeline: [Example: January- schedule artist, March- Marketing, May- Programming]

List your partners in the project and their roles (if applicable):

SAMPLE

PROJECT FINANCIALS

Financials may be provided in table below or in a separate attachment
(Upload here)

Project Expenses:

	Expense Type	Amount
1.		\$
2.		\$

Project Revenue: (include MICF grant funding)

	Revenue Type	Amount
1.		\$
2.		\$

Other funding sources: Please provide details from other funding sources that have been committed or are pending, including In-Kind donations. Indicate the source, description, matching requirements or other contingencies, with the date’s funds were committed or the day a response is expected if a commitment has not yet been received (if applicable).

Priorities for partial funding: If resources are not available to support the full grant request, indicate which project expenses are highest priority and potential consequences of receiving partial funding.

What are your long-term strategies for funding this project at the end of the grant period?

By selecting “yes” below I hereby certify that the information contained in this application is true and accurate to the best of my knowledge.

I agree: [selected YES or NO]

Name of Submitter:

File Upload 1:

File Upload 2:

Please use the file upload fields to attach any supporting documents you wish to include with your application. Ex: Form 990, Annual Report, etc.

[Here you can select to either “Save” or “Submit”. If you save, you can log back in and finish your application later.]

SAMPLE